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|  **PPG Minutes** |
| **Meeting Date** | 12th March 2018 |
| **Present** | .J Green, A Nation, A Trotter, J Jacklin, I Skidmore, R Walker, D Crossley, A Gillman-Smith (first agenda item) |
| **Apologies** | .R Aubrey, S Otty, H Jiggens, L Boon |
| **Agenda Item** |  **Notes** |  **Action** |
| **Minutes** | Minutes of the Meeting of 11th December Approved. |  |
| **Matters Arising** | Flowchart has been provided to Alan Sparshott who will publicise it in Digswell.Radiotherapy Consultation: We supported the modernising plans but emphasised that increasing access for patients with uncommon/rare cancers should not be at the expense of treating common cancers.IS has contacted St Mary’s Church Fellowship offering to make a presentation on the PPG.With the April waiting room slides focusing on Bowel Cancer there will be CRUK leaflets available in the waiting roomsElectronic prescribing is now active.  | IS/DC |
| NAPP Group of 100 | Mrs Gillman-Smith has volunteered to join the Group of 100 on behalf of the PPG. The Group is designed to provide rapid feedback from PPG to NAPP on consultation topics. This will require rapid offline interaction between the PPG and Mrs Gillman-Smith. (Post meeting note: we have our first example in progress currently on patient records).  |  |
| **Practice Website** | JG proposed that we expand the PPG section of the Practice Website. Minutes and other documents would be posted. | JG/DC |
| **Facebook;** | Following the example of Knebworth and SO’s monitoring of their closed Facebook page it was agreed that we will follow their example. SO will be the primary administrator/moderator | SO/DC |
| **Extended Hours:** | Information in the local media contained some errors. Booking must be via the Practice to which the patient is registered. There must be agreement from the patient to allow sharing of patient information. This can be done when the appointment is made and patients will be asked to confirm this when they attend.It is not yet agreed as to how this will be communicated to patients. |  |
| **Changes in Patient Registration** | There have been examples where patients have been removed from a practice list and transferred to another practice when they are undergoing short-term rehabilitation. This should not happen and any proposed change in registration during longer care should be made clear to the patient at the time and done with their agreement. It appears that some Care Homes are not following the rules.  |  |
| **Healthwatch** | Healthwatch England looks at the delivery of healthcare at the wider level. It does interact with NAPP. It is established by statute and organised at county level. Members of the public volunteer to join it. IS will join the Hertfordshire Healthwatch (He was a member of its predecessor LINK) and will keep the PPG informed as to their activities. He will also provide information to Healthwatch from the PPG when requested to do so by the PPG. |  |
| **Streetmarket** | We agreed to take a stall again this year. Date is June 16th. |  |
| **Any other business:** | There are have been complaints over the disruption caused by the Pharmacy reconfiguration. |  |
| **Date of next** **meeting** | 21st May 10.00am Bridge Cottage |  |